

Grant Application

Organization Name

Federal Tax ID Number

Year Incorporated

Mailing Address

Telephone Number

Website & Facebook page

Contact Person

Title/Position

Contact Person's Phone & Email

Organizational Background

Organization Mission

Organization history and accomplishments

Explain your current programs and activities, the demographic that you serve, and the outcomes

Number of individuals served each year

Number of full-time staff

Number of part-time staff

Number of volunteers



Grant Application

Please identify the “give or get” policy the organization has in place for Board of Directors

Funding Request

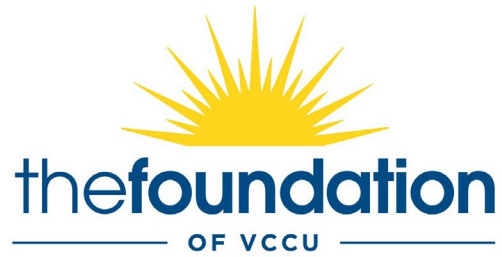
Amount Requested \$ (Maximum amount is \$5,000)

Funding Type Program Event Capital Operational Other

Brief Grant Proposal Summary (maximum of 1,000 characters)

What are the expected outcomes and measurements?

How will you sustain these efforts?



Grant Application

Explain the staff and volunteer skills and experience vital to the proposal's success. If there is collaboration with other organizations, please explain here as well.

If full funding is not available, please explain how the organization will secure additional funding/support or how your proposal will be modified.

Additional Documentation Required:

Cover Letter

Board of Director's List

Organization's Current Annual Budget

Grant Proposal Budget

IRS Determination Letter

Most Recent 990

California Franchise Tax Letter



Grant Application

Please send complete grant application to Foundation@vccuonline.net. Only complete applications will be reviewed.

Grant applications are accepted on an ongoing basis and reviewed bi-annually. Grant recipients will be notified in the first and third quarters of the year.

Organizations can submit two grant applications within a 12-month period, however the maximum awarded to any one organization in a 12-month period is \$5,000.

If the Organization's grant proposal is accepted, Organization acknowledges and agrees to:

- Use grant funds only for the purpose for which the grant was made.
- Within 12 months of receiving your grant funding, compose a 1-page report describing how the funds were used and the outcome of your grant proposal. Report should be emailed to Foundation@vccuonline.net. **Failure to provide this report in a timely manner, may jeopardize future funding opportunities.**
- The Foundation reserves the right to withhold and/or recover grant funds in case the distributed funds are, or appear to be misused.

I certify that the information provided above is correct, that all distributions were or will be made in accordance with the above description or any other controlling agreements between the Organization and The Foundation of VCCU.

Date

Signature

Printed Name and Title